# H-1B SWFI GRANTEE ORIENTATION WEBINAR SERIES

*This series of orientation Webinar training events has been prepared for H-1B SWFI grantees. The events below are presented in a suggested order based on important questions grantees may have as they progress through various stages of their projects. Additional topics may be introduced in the future based on technical assistance needs expressed by grantees or FPOs. Please check the WorkforceGPS H-1B Skills Training Grants Collection Site for the most updated version of this document, as it will be updated on a monthly basis.*

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| ID | Topic | Audience | Title | Event type | Link | Review By Date |
| 1 | Program Orientation | All Grantees | H-1B Strengthening Working Families Initiative (SWFI) New Grantee Orientation | Live Webinar | *Live event! Recorded Webinar link coming soon!* | August 11, 2016 |
| 2 | Website Orientation | All Grantees | Workforce GPS User Guides/Orientation | Pre-Recorded Webinar | Recorded Link: <https://www.workforcegps.org/events/2016/04/12/12/38/Meet_WorkforceGPS_Webinar> | August 30, 2016 |
| 3 | Program Requirements | All Grantees | Understanding Creative Commons CCBY Licensing Requirements in SWFI | TBD |  |  |
|  |  |  |  |  |  |  |
| 4 | Fiscal/Admin | All Grantees | Cost Allocation and Cost Allocation Plans (CAPs) | Pre-Recorded Tutorial | <https://www.workforcegps.org/resources/2016/03/23/12/52/Cost_Allocation_and_Cost_Allocation_Plans_-CAPs> | September 15, 2016 |
| 5 | Fiscal/Admin | All Grantees | Indirect Costs and Indirect Cost Plans | Pre-Recorded Tutorial | <https://www.workforcegps.org/resources/2016/03/23/14/07/Indirect_Costs_and_Indirect_Cost_Plans> | September 15, 2016 |
| 6 | Fiscal/Admin | All Grantees | Policies and Procedures for Federal Award Recipients | Pre-Recorded Tutorial | <https://www.workforcegps.org/resources/2016/03/23/14/58/Policies_and_Procedures_for_Federal_Award_Recipients> | September 15, 2016 |
| 7 | Fiscal/Admin | All Grantees | Procurement and Performance-Based Contracts | Pre-Recorded Tutorial | <https://www.workforcegps.org/resources/2016/03/24/09/34/Procurement_and_Proformance-Based_Contacts> | September 15, 2016 |
| 8 | Fiscal/Admin | All Grantees | Personnel Compensation, Labor Distribution, and Payroll Reports |  | <https://www.workforcegps.org/resources/2016/03/23/14/50/Personnel_Compensation_Labor_Distribution_and_Payroll_Reports> | September 15, 2016 |
| October – December 2016 | | | | | | |
|  | Performance Reporting | All Grantees | Performance Reporting 101 | Webinar | Coming Soon! | TBD |
|  |  |  |  |  |  |  |
|  | Evaluation | All Grantees | SWFI Program Evaluation | Webinar | Coming Soon! | TBD |
|  |  |  |  |  |  |  |
|  | Technical Assistance | All Grantees | Technical Assistance for SWFI Grantees | Webinar | Coming Soon! | TBD |