**Purpose –**

**Process Name – Date/Version –**

Standard Work

|  |  |  |
| --- | --- | --- |
| **Step** *(1,2,3..)* | **Process Step** *(list of the critical process steps)* | **Dialogue** *(clear and simple descriptions, appropriate level of detail for the task)* |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |
| **4.** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
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