

Executive Summary

Reporting Training Activities for H-1B Scaling Apprenticeship Grants

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For the purposes of reporting participants as apprentices in the Workforce Integrated Performance System (WIPS), Scaling Apprenticeship participants must be hired by an employer, and they must have started related instructional apprenticeship training. This Webinar explains the timing of reporting these activities for participants, with the goals of helping grantees avoid common data file errors and ensuring participants will show up accurately in the Quarterly Performance Report (QPR).

Webinar Objectives:

- Know the difference between a participant, a pre-apprentice, and an apprentice.
- Know when grantees can report that a participant is an apprentice and what data elements must be reported at that time.
- Understand how a participant's employment status at entry determines how to report apprenticeship training.
- Learn how to check the QPR to ensure data elements have been reported accurately.
- Understand what how to report program targets achieved accurately for the Section B program outputs in the Quarterly Narrative Report (QNR).

This webinar focuses on capturing training accurately for apprentices as grantees become more familiar with reporting in WIPS. However, DOL has issued [Frequently Asked Questions \(FAQs\)](#) related to performance in light of the Coronavirus (COVID-19) public health crisis, and will continue to update the FAQs as needed. These FAQs are linked in this Webinar for reference.

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